



Visitor visa (subclass 600)

Business visitor stream application checklist - CHINA

You need to provide documents to support your application for this visa. We can make a decision using the information you provide when you lodge your application. It is in your interest to provide as much information as possible with your application.

We encourage you to lodge your application online via [ImmiAccount](#) as you can create, submit, pay for and manage your visa application.

If you are lodging your application online, please ensure that you upload good quality, colour scans of supporting documents in the correct orientation where possible. If you attach low quality scanned documents this may lead to delays or the refusal of your application.

If you are lodging your application at an Australian Visa Application Centre (AVAC), please provide colour copies of original documents. Do not include original documents unless we specifically ask for them.

Important:

- Please provide an email address on the application form as this is the easiest way to communicate with you.
- It is important to check your junk email regularly to ensure that emails from the Visa Processing Office have not accidentally been sent to your junk folder.

Forms and Fees

Application form - you must provide a fully completed application form.

- You can apply for this visa online using ImmiAccount, available at:
<http://www.border.gov.au/Trav/Visa/Immi>

OR

- You can apply for this visa by completing *Form 1415 Application for a Visitor visa— Business visitor stream* and lodging it at an AVAC. Form 1415 is available at
<http://www.border.gov.au/Forms/Documents/1415.pdf>

Visa Application Charge – you must pay the correct Visa Application Charge.

Personal and identity documents

Passport

- Please provide two colour scans/copies of the bio-data page of your current passport.
- **If this is your first visit to Australia**, please also provide a colour scan/copy of the back page of your passport (if signature page) and all pages containing a visa, stamp or signature.

National Identity card

- Please provide a colour scan/copy of both sides of your national ID card.

Photographs

- Please provide a colour scanned passport sized photograph.

N.B. If you are lodging with an AVAC, please provide one passport sized photograph attached to the front of your application form.

Family evidence

- Please provide a scan/copy of your family registration booklet (hukou); and
- A completed *Form 54: Family Composition* in both **English** and **Chinese**. Form 54 is available at
<http://www.border.gov.au/Forms/Documents/54.pdf>

Documents to show you are a genuine business visitor	
<p>Financial evidence (only required if this is your first visit to Australia) Please provide evidence of your personal financial status and capacity to support yourself in Australia. This may include but is not limited to:</p> <ul style="list-style-type: none"> • A scan/copy of your bank deposit books or bank statement showing your savings history and/or salary over a period of time. • A scan/copy of payslips from your employer. • A scan/copy of your retirement pension book. • Other evidence of funds or assets. 	<input type="checkbox"/>
<p>Evidence of your current employment/occupation</p> <ul style="list-style-type: none"> • Employees: If you are employed, please provide an employment letter showing your position and salary, length of employment, leave approval and the name and contact details of the person providing the letter. • Business owners: If you own a business, please provide a copy of your business licence. • Students: Please provide evidence of your enrolment. 	<input type="checkbox"/>
<p>Evidence of proposed business activities Please provide evidence of your proposed business activities in Australia. This may include:</p> <ul style="list-style-type: none"> • Invitation letter detailing the purpose of your visit, including the contact details of the inviter. • A letter of support from your company/employer detailing your role in the visit. 	<input type="checkbox"/>
Lodger's details [AVAC LODGEMENTS ONLY]	
<p>If you are lodging this application on behalf of another person, please include this checklist with the application and provide the following details:</p> <p>Full name: Date of Birth:</p> <p>Mobile number: PRC ID card or Passport number:</p> <p>Signature:.....</p>	
<p>Official use: PRC ID card or passport sighted by AVAC staff.</p>	<input type="checkbox"/>